

## **Job Description - Honorary Consul Kingdom of the Netherlands, Auckland**

Update : January 2026

**Location:** Auckland | **Region:** Northern North Island, in particular the counties Mangonui, Hokianga, Whangaroa, Bay of Islands, Hobson, Whangarei, Otamatea, Rodney, Great Barrier Island, Waiheke, Franklin, Raglan, Waikato, Hauraki Plains, Ohinemuri, Piako, Tauranga, Otorohanga, Waipa, Matamata, Opotiki, Waiapu, Waikohu and Cook en de districten Thames-Coromandel, Waitomo, Rotorua en Whakatane.

**Reports to:** Embassy of the Kingdom of the Netherlands, Wellington

**Term:** Up to five years, renewable once

### **Role overview**

The Honorary Consul (HC) represents the interests and values of the Kingdom of the Netherlands under the direction of the Embassy in Wellington. Based in New Zealand's largest city, the HC helps strengthen the dynamic relationship between the Netherlands and New Zealand — supporting consular assistance, facilitating cooperation in priority sectors (including climate and water resilience, sustainable agriculture, logistics and maritime affairs, innovation and tech, culture and science), and helping foster cohesion, visibility and support within the Dutch community in and around Auckland.

Honorary consuls operate strictly within the framework of the Vienna Convention on Consular Relations and act only at the request, and under instructions, of the Embassy. They have no political mandate and do not engage in political activity.

### **Core values and conduct**

The HC embodies the principles of Article 1 of the Dutch Constitution (equality and non-discrimination), acts with integrity and discretion, and enjoys an excellent reputation. They understand local dynamics, speak English fluently (Dutch preferred), and build trusted relationships across local authorities, iwi/Māori partners, business and ports, research institutions, civil society, as well as the diverse Dutch diaspora and their organisations.

### **Key responsibilities**

#### **1. Consular services (primary duty)**

Acting at the Embassy's request, the HC assists Dutch nationals in emergencies or situations of vulnerability, including:

- Cases involving hospitalization, death, missing persons, crises, natural disasters, welfare concerns, or detention.
- Supporting regional crisis preparedness and situational awareness ("eyes and ears").
- Issuing laissez-passers with prior approval from the Embassy.
- Maintaining regular contact and outreach to Dutch nationals, including students, families, seafarers, business travelers and expats.

Honorary consuls do not issue consular certificates (e.g., certificates of life). Requests are referred to Netherlands Worldwide, unless the Embassy specifically authorizes an exception.

#### **2. Economic, cultural, scientific and innovation ties**

At the Embassy's request, the HC contributes to strengthening cooperation and business links, especially where Dutch and New Zealand priorities intersect:

- Water management, urban resilience and climate adaptation
- Ports, maritime logistics, shipping and dredging
- Sustainable horticulture, food systems and ag-tech
- Tech, digital innovation and circular economy initiatives

- Creative industries, culture, design and urban planning
- Research partnerships, universities and knowledge exchange

Activities may include:

- Connecting companies, institutions and authorities with the Embassy, RVO and relevant Dutch partners.
- Using networks to open doors, troubleshoot and enable collaboration.
- Supporting delegations, trade missions and innovation visits.
- Monitoring market and sector developments of relevance to the Netherlands.

The HC does not relay political messages and undertakes promotion only when requested by the Embassy.

### **3. Supporting the Dutch diaspora and community cohesion**

Working with the Embassy, the HC plays a connecting and supportive role in Auckland's Dutch community by:

- Linking Dutch clubs, cultural foundations, language initiatives and youth networks.
- Encouraging cooperation across generations, including newer arrivals and long-established families.
- Supporting community events, commemorations and heritage initiatives.
- Helping newcomers, students and entrepreneurs find appropriate support networks.
- Hosting or facilitating practical information sessions on consular topics and preparedness.
- Ensuring that engagement remains inclusive and reflects Dutch values of openness, equality and respect.

This work is facilitative and community-focused, and coordinated closely with the Embassy.

### **4. Representation and liaison (on request)**

- Represent the Kingdom at official events, commemorations and national days.
- Assist with visitor programmes and accompany delegations.
- Support public diplomacy and the cultural visibility of the Netherlands.
- Assist with naval or port-related visits as relevant to Auckland.
- Monitor developments or legal matters involving Dutch nationals or Dutch interests and report to the Embassy.
- Undertake hospitality or outreach agreed with the Embassy.
- Prepare annual financial statements and budgets in accordance with Ministry guidelines.

### **Required qualities and skills**

- Strong, respected network across local authorities, iwi/Māori partners, business, ports/logistics, academia, civil society and the Dutch community.
- Sound understanding of regional risks and crisis environments.
- Proven integrity and awareness of conflicts of interest (actual or perceived).
- Credibility with decision-makers and community leaders.
- Fluency in English; Dutch is an advantage.
- Financial independence and an appropriate office base.
- Preferably a clear personal or professional link with the Netherlands.
- Energetic, empathetic, modern in outlook; strong communicator and natural connector.